



Sonoita Elementary School District # 25

Elgin School

23 Elgin Road
Elgin, Arizona 85611
(520) 455-5514 Fax (520) 455-5516

Mary Faley, Superintendent
Melissa Paul, Executive Secretary

**REGULAR GOVERNING BOARD MEETING
TUESDAY, APRIL 2ND, 2024 @ 5:00 PM
CONFERENCE ROOM, ELGIN SCHOOL**

MINUTES

BOARD ATTENDANCE:

Harry Dotson, President
Nancy Webster, Vice President
Anthony Fennell, Member
Ginny Cosby, Member
Megan Thomas, Member ~ Absent

DISTRICT ATTENDANCE:

Mary Faley, Superintendent
Heidi Gonzales, Business Manager

OPENING

- A. Call to Order ~ Harry Dotson called the meeting to order @ 5:01pm.
- Pledge of Allegiance ~ All in attendance stood to recite the Pledge of Allegiance.
 - Adoption of the Agenda ~ Harry Dotson made a motion to adopt the agenda, Ginny Cosby 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

B. Approve Minutes

- Meeting Minutes March 5, 2024
- Special Meeting Minutes March 7, 2024
- Special Meeting Minutes March 19, 2024
~ An error on the March 19, 2024 Special Meeting Minutes was noted, the roll call vote on adjournment included Nancy Webster and Anthony Fennell, both were absent. Heidi Gonzales stated the correction would be made.
~ Harry Dotson made a motion to approve the Meeting Minutes March 5, 2024, the Special Meeting Minutes March 7, 2024 and the Special Meeting Minutes March 19, 2024 with the correction to the Special Meeting Minutes March 19, 2024 on the adjournment vote, Anthony Fennell 2nd, motion carried 4/0.

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS

- ~ Harry Dotson received an email from ASBA. They will be holding Zoom meetings with Board Presidents beginning April 22nd.
- ~ Harry Dotson discussed Board Member elections in November.

D. SUPERINTENDENT'S REPORT

- Enrollment (130)
- Sports ~ 16 students playing baseball, 17 students in Track
- Early Childhood Center ~ Construction to start mid-April with a completion date of August 1, 2024.
- Student Achievement
- Staff Recruitment

- Rotary Donation
- Calendar/Events
- Budget Update ~ March 2024
- Student Account/8th Grade Fund Activity ~ March 2024

PUBLIC COMMENT

~ None

PRESENTATIONS

E. Transition Plan ~ Mary Faley reviewed her exiting transition plan with the Board.

ACTION ITEMS

F. DISCUSS / ACTION TO APPROVE - Out of state travel of 8th grade students to Catalina Island Marine Institute (CIMI) May 13, 2024 – May 17, 2024.

~ Harry Dotson made a motion to approve out of state travel of 8th grade students to Catalina Island Marine Institute (CIMI) May 13, 2024 – May 17, 2024, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

G. DISCUSS / ACTION TO APPROVE – 8th Grade Catalina Island Marine Institute (CIMI) Chaperones May 13, 2024 – May 17, 2024. Terrell Harper and Kyndra Ortiz.

~ Harry Dotson made a motion to approve the 8th Grade Catalina Island Marine Institute (CIMI) Chaperones May 13, 2024 – May 17, 2024. Terrell Harper and Kyndra Ortiz, Ginny Cosbey 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

H. DISCUSS / ACTION TO APPROVE – Late Spring Sports Coaches.

Baseball: Head Coach, Terrell Harper
Assistant Coach, Aaron Thomas (Volunteer)

Track: Head Coach, Kyndra Ortiz
Assistant Coach, Yana Carter

~ Harry Dotson made motion to approve the Late Spring Sports Coaches as listed, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

- I. DISCUSS – FY 24/25 Employee Medical Benefits Renewal (ASBAIT - 11% premium increase).
 ~ The Board discussed the FY 24/25 Employee Medical Benefits Renewal (ASBAIT - 11% premium increase), we will be receiving a competitive quote from another vendor. This will be on a future agenda for review and action.

- J. DISCUSS / ACTION TO APPROVE – Fiscal Year 24/25 District Paid Vision (EyeMed) Benefits. Employee and Family. No premium change.
 ~ Harry Dotson made a motion to approve FY24/25 District Paid Vision (EyeMed) Benefits. Employee and Family. No premium change, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

- K. DISCUSS / ACTION TO APPROVE – Fiscal Year 24/25 District Paid Dental (Delta Dental) Benefits. Low Plan Employee only. 2.5% premium decrease.
 ~ Harry Dotson made a motion to approve Fiscal Year 24/25 District Paid Dental (Delta Dental) Benefits. Low Plan Employee only. 2.5% premium decrease, Ginny Cosby 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

- L. DISCUSS / ACTION TO APPROVE – Fiscal Year 24/25 District Paid Life & AD&D (Unum) Benefits for all eligible employees. 10.53% increase.
 ~ Harry Dotson made a motion to approve Fiscal Year 24/25 District Paid Life & AD&D (Unum) Benefits for all eligible employees. 10.53% increase, Ginny Cosby 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

- M. DISCUSS / ACTION TO ACCEPT – FY 22/23 Final District Audit.
 ~ Heidi Gonzales reviewed the FY22/23 Final District Audit with the Board.
 ~ Harry Dotson made a motion to accept the FY 22/23 Final District Audit, Ginny Cosby 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

- N. DISCUSS / ACTION TO ACCEPT – FY 22/23 District Spending Report
 ~ The Board reviewed and discussed the FY 22/23 District Spending Report.
 ~ Harry Dotson made a motion to accept the FY 22/23 District Spending Report, Anthony Fennell 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		

H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

O. DISCUSS / ACTION TO APPROVE – The Trust Model Policy Chapters 1. District Governance, 2. Administration and 3. Business Operations.

~ Harry Dotson made a motion to approve the Trust Model Policy Chapters 1. District Governance, 2. Administration and 3. Business Operations, Ginny Cosbey 2nd, motion carried 3/0/1.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			X
M.T.			

P. DISCUSS / ACTION TO APPROVE - Policy Advisory Volume 36, Number 1. Second Reading and adoption.

- Policy Advisory No. 763..... Policy BEDB — Agenda
- Policy Advisory No. 764..... Regulation BGC-R — Policy Revision and Review
- Policy Advisory No. 765..... Policy BGE — Policy Communication/Feedback
Regulation BGE-R — Policy Communication/Feedback
- Policy Advisory No. 766..... Regulation CCB-R — Line and Staff Relations
- Policy Advisory No. 767..... Policy CFD — School-Based Management
- Policy Advisory No. 768..... Regulation EB-R — Environmental and Safety Program
- Policy Advisory No. 769..... Policy EBAA — Reporting of Hazards/Warning Systems
- Policy Advisory No. 770..... Policy EBC — Emergencies
- Policy Advisory No. 771..... Policy ECB — Building and Grounds Maintenance
- Policy Advisory No. 772..... Policy EEAA — Walkers and Riders
- Policy Advisory No. 773..... Regulation EEAE-R — Bus Safety Program
- Policy Advisory No. 774..... Policy GBEF — Staff Use of Digital Communications and Electronic Devices
- Policy Advisory No. 775..... Policy GDC — Support Staff Leaves and Absences (Removal/Reference Only)
- Policy Advisory No. 776..... Policy IHA — Basic Instructional Program
- Policy Advisory No. 777..... Policy IKA — Graduation Requirements
- Policy Advisory No. 778..... Policy IMA — Teaching Methods
Regulation IMA-R — Teaching Methods
- Policy Advisory No. 779..... Policy JFABDA — Admission of Students in Foster Care
- Policy Advisory No. 780..... Policy JH — Student Absences and Excuses
- Policy Advisory No. 781..... Regulation JHD — Exclusions and Exemptions from School Attendance
- Policy Advisory No. 782..... Regulation JIH — Student Interrogations, Searches, and Arrests
- Policy Advisory No. 783..... Policy JJE — Student Fund-Raising Activities
- Policy Advisory No. 784..... Exhibit JK-EA — Student Discipline
- Policy Advisory No. 785..... Exhibit KB-EB — Parental Involvement in Education
- Policy Advisory No. 786..... Policy KEC — Public Concerns/Complaints About Instructional Resources

~Harry Dotson made a motion to approve Policy Advisory Volume 36, Number 1 as listed, Ginny Cosbey 2nd, motion carried 3/0/1.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.			X
M.T.			

Q. DISCUSS – 2024 Governing Board Self Evaluation.

~ The Board discussed the 2024 Governing Board Self Evaluation.

- R. DISCUSS – Retirement Recognition
~ The Board discussed employee retirement recognition .

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- S. Expense Vouchers. 1025, 1026, 1027, 1028

- T. Payroll Vouchers. 19, 20

~Harry Dotson made a motion to approve the consent agenda, Ginny Cosby 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			

STUDY ITEMS

- Trust Model Policy
- Staff recruitment
- Staff retention

FUTURE AGENDA ITEMS

- Medical Benefits Renewal
- Student Achievement
- Adding an additional administrative position ~ discussion with New Superintendent FY 24/25
- 4 Day School Week ~ discussion with New Superintendent FY 24/25.

ADJOURNMENT ~ Harry Dotson made a motion to adjourn the meeting at 6:48pm, Nancy Webster 2nd, motion carried 4/0.

Member	Aye	Nay	Abstain
G.C.	X		
H.D.	X		
N.W.	X		
A.F.	X		
M.T.			