

How to activate and use your ParentVUE account

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How do I activate my ParentVUE account for the first time?

To access ParentVUE, parents will need to activate a new parent portal account. In order to activate your account, parents will receive an account activation letter that includes a unique Activation Key or URL necessary for setting up a ParentVUE account. If you are a new parent who has never enrolled a student at Elgin School before, you will need to contact the school directly before receiving a ParentVUE account.

l	Mailer Activation Directions
Step 1: Navigate to https://son egenerates rue	o oita.apscc.org/pxp2_login_parent.aspx?r SessionId=True®enerateSessionId=T
Step 2: In the lowe click "More Account"	er right hand corner of the login page, e Options " and then select " Activate
	Login
	User Name: Password: Login Login More Options A Forgot Password Forgot Password

S Mobile App URL

Android App



ParentVUE Support Guide

Step 3: Review the Privacy Statement and click "I Accept"

Step 1 of 3: Pri	vacy Statement
following Privacy Statemenent	nt and click the Accept button to agree to
	a akaya Drivaay Statamant
heans that you agree to th	e acove envacy statement
	Step 1 of 3: Pri

Step 4:

Enter your **First Name**, **Last Name** and the **Activation Key** exactly as they appear in your account activation letter, then click "**Continue to Step 3**"

Please vou bv	enter your first name, last name and the 7 character authentication key (provided to the district), to activate your Parent/UE account:
First Na	ime
Last Na	me
Activat	on Key
	Continue to Step 3



How do I access ParentVUE after activating my account?

To access ParentVUE again after you have activated your account:

- 1. Navigate to <u>https://sonoita.apscc.org/PXP2_Login_Parent.aspx?Logout=1®enerateSessionId=True&Logout=1®enerateSessionId=True</u>
- 2. If prompted, select "I am a parent"
 ParentVUE and StudentVUE Access
 ParentVUE and StudentVUE Access
 I am a parent>
 I am a student>
- 3. Enter the **User Name** and **Password** you created during the account activation process

	Login	
	Sonoita Elementary Scho	ol District #25
User Name:		
Password:		
		Forgot Password
	Locia	
	Login	

4. You are now in ParentVUE





How do I switch student views?

If you have more than one student at Elgin School, follow the steps below to switch student views:

- 1. Navigate to the Parent VUE web application and log in.
- 2. At the top left of the ParentVUE screen, click on the drop down arrow next to the student name and select another student.



What information can I access in ParentVUE?

Calendar: How do you check assignments and due dates?

The Calendar can be used to view assignments and events from your child's school and teachers.

Follow the steps below:

- 1. Click on **Calendar** in the left-side menu.
- 2. Sort assignments/events by teacher, type, and/or status.

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ID: 905483 (949-555-1212)						Edupoi	nt School District
						Good aftern	oon, Billy Abbott, 1/27/2020
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Attendance	(November 2018 •			
Course History	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
A Grade Book	28	29	30 EfiSchode R Science 10(8) - Mid.	31 Disekson K Am Gout(0):	8	2	3
School Information	Me		Term Exam 1 - Score: -	Democratic ideals in the			
Chudant Infe	G 4	5	0	Constitution - Score: 100.00	8	9	10
Student Into	Neek				Jackson, K Am Govt(0) :	Jackson, K Am Govt(0) :	
Test History	-	4			100.00	Consistation rest - boore, 100.00	
	11	12	3	14	15	10	17
	Wee	Federalism and the Constitution -			America - Score: 75.00		
	21 m	Score: 80.00			44	44	
	leek e	110		Jackson, K Am Govt(0) : Unit 5		23	-
	8			Homework 7 - Score: 0.00 - Missing			
				Homework 6 - Score: 90.00			
	25	28	27	28	29	30	1
	Neo			Jackson, K Am Govt(0) :			
		2		strevoline sharton - Score, 10.00			



- 3. Change your calendar view to see events by day, week, or month.
- 4. Click on an assignment for more details about the assignment, score, and resources.

Attendance: How do I view attendance details?



Attendance details can be viewed in three key areas:

- 1. Monthly views include icons to indicate days marked absent, tardy, or in an activity.
- 2. Totals can be seen in graph form by course and or period
- 3. You can change term dates for attendance graphs

Grade Book: How do I check my current grades?

Follow the steps below:

- 1. Navigate to the ParentVUE web application and log in.
- 2. Click on **Grade Book** in the left-side menu.
- 3. Review the overall grades in each of your classes.
- 4. Click on the class title to see the assignment details for a particular class.
- 5. You can switch classes and quarters by using the drop down menus.



ParentVUE Support Guide

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Home Symergy Mail Calender Xhtendance Course History	No Photo Corport Bethesde Chevy Chase High		Rec	Coord morning.	Ity Public Schools				
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			Calendar Attendance Course History Grade Book	All Classes Pro	gress Qtr 1 (Hope High Sc	eription B+ 87.2%	Homesok (20.0%) 65.2%, Outr (10.0%) 26.5% Assignment (15.5%) 56.3% Preject (25.0%) 100.3%	Assignme	1 View Standards View Course Content V 1 0 Upcoming Assignments Upcoming Assignments
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					Judicial Branch	13		₩ <u>90</u> 90.0%	State and Federal Government Week 15 - 10/7/2018 through 10/13/20 Week 20 - 11/11/2018 through 11/17/20

School Information: How can I contact school staff?

Follow the steps below:

- 1. Navigate to the ParentVUE web application and log in.
- 2. Click on School Information in the left-side menu.
- 3. Phone, address, and website information can be found under the school information section.
- 4. Teacher contact/email information can be found under the school contact list.

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Home	SCHOOL I	NFORMATION			
Synergy Mail					
Calendar	3		School Inform	mation	
Attendance	Principal	School Name	Address		
Course History		Bethesda-Chevy Chase High	4301 East-West Hwy		
Grade Book			Bethesda, MD 20814-4420		4-4420
School Information	Phone 240-740-0400	Fax	Website U https://ww	RL w.montgo	meryschoolsmd.org/schools/bcchs/
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			Teacher, Esol		



Student Information: How do I see student information?

Follow the steps below:

- 1. Navigate to the ParentVUE web application and log in.
- 2. Click on **Student Info** in the left-side menu.
- 3. Review the information about your child.

	·	AMC are the second	For MCFS educational use on All actions are subject to MC review and any be legand and achieved. All are guined to dobe MCFS Seguation IGF AC, the Preparability surption Systems, Electronic information, and Network Securi	dy. 29 en av.	Mon	My Account Help Online Registration Close tgomery County Public Schools Good afternoon,
Home	STUDENT INFO					
Synergy Mail			Student Inf	formation		
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Attendance	Student Information					
Course History			-			
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School Information						
💄 Student Info 2	(Last Name Goes By)	Nick Name		Birth Date		Student Email
Test History				-		
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	IN CASE OF EMERGENCY: Name	es of persons who can assu	me temporary responsibility			
	Physician and Dentist Information Auth. Health Care Provider Name Phone Extension Hospital					
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How do I access ParentVUE on a mobile device?

NOTE: Your ParentVUE account must first be activated through a web browser following the steps above before you can log into the mobile app.

The ParentVUE and StudentVUE mobile applications help parents and students stay informed and connected by providing day-to-day insight into the student's academic experience. The ParentVUE and StudentVUE mobile applications work with Synergy in the same way as the ParentVUE and StudentVUE web applications. It allows parents and students to view upcoming school events, classroom happenings, assignments, tests, and academic performance.

1. Download and install the mobile application(s).

ParentVUE	StudentVUE
Apple	Apple
Android	Android



2. Launch the mobile application and swipe left to choose Elgin School.



3. A message displays asking you to enable location services on your device. Choose Allow. You can also select Don't Allow and manually enter the zip code **85611**.

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To find school district	enter zip code of you	r school district off	
Zij	o Code:		
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4. Tap Sonoita Elementary School District from the list of school districts.

Pare Por	entVUE wered by Synergy				
To find school district enter zip co locati	ode of your school district office ion:				
Zip Code 85611	District Events				
Synergy SIS school district(s)	near your location:				
Sonoita Elementary School District					
NaN mi Elgin AZ 85611 https://sonoita.apsco	c.org/				
Sierra Vista Unified Sch	nool District				
17.79 mi Sierra Vista AZ 8563 https://svvue.apsco	35 .org/				
Palominas Elementary	School District				
26.43 mi Hereford AZ 85615 https://palominas.a	ipscc.org				
Continental Elementar	y School District #39				
27.14 mi Green Valley AZ 856 https://az-cesd39.e	j14 dupoint.com/				
Santa Cruz Valley Unifi	ed School District #35				
28.4 mi Rio Rico AZ 85648 https://az-scvusd.edu	upoint.com				

5. Once you have connected to the Sonoita District Synergy server, if prompted, click "Already Activated" and then log in with your ParentVUE credentials. You can also choose to save your credentials to make logging in easier the next time you access the application.





How do I navigate and view information in the ParentVUE mobile app?

When using the ParentVUE/StudentVUE mobile app, users must select the appropriate marking period and class category to view grades and assignments for the associated classes. A parent would need to select each marking period and class category to view all student grade details. It's important to note this is not required when accessing grades from the web application.

TO VIEW STUDENT GRADES:

- 1. Log into the ParentVUE/StudentVUE app.
- 2. Select desired student.
- 3. Select "Grade Book."
- 4. Select the drop-down option to view marking periods and class categories.
- 5. A student's classes are sorted into class categories (category abbreviations are defined in the table below). Based on the student's class schedule, select the current marking period and a class category to view grades and assignments for the associated classes. Only classes in the selected category will display, along with the overall grades..
- 6. To view class assignments, select the class name.
- 7. Select "Grade Book" (upper left) to go back to the list of classes in the selected category.
- 8. To view classes in a different category, select another class category/marking period.

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FAQ's

What if I did not receive a parent activation email or mailer?

Only parents who have a valid email or home address on file and who have education rights, custody, and contact allowed for a student receive letters. If you did not receive an activation email or mailer, contact the school and provide a valid email address or verify the home address is current. If there is a previous custody concern on record, contact the school to make sure that the correct settings are marked for education rights, custody, and custody, and contact for each parent/guardian listed.

Why did I receive several activation letters associated with multiple children?

In some cases, duplicate parent accounts may exist in our system. If you received multiple letters, please contact your child's school so they can merge the accounts together. Please be sure to indicate which account you would like to keep.

Should relatives or emergency contacts receive a ParentVUE activation letter/email?

Only parents that are associated with a student record who have education rights, custody, and contact allowed should receive these letters. Emergency contacts do not receive access to ParentVUE.

Why isn't my Activation Key/URL working?

Be sure you have typed the name and activation key exactly how it appears in the email or activation letter.