



**Sonoita Elementary School District #25**

**Elgin School**

23 Elgin Road

Elgin, Arizona 85611

(520) 455-5514 Fax (520) 455-5516

**Christopher Bonn Ed.D, Superintendent**

*Melissa Paul, Administrative Secretary*

SONOITA GOVERNING BOARD MEETING  
Tuesday May 10<sup>th</sup> @ 5:00 PM  
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

REGULAR GOVERNING BOARD MEETING

MINUTES

Board Attendance:

Sharon McCully, Clerk  
Ian Tomlinson, Member  
Joncie Patterson, Member  
Kelly Bostock, Member

District Attendance:

Dr. Christopher Bonn, Superintendent  
Isela Reyes, Board Secretary

**OPENING**

- A. Call to Order – Sharon McCully called Meeting to order at 5:06pm.
- Pledge of Allegiance- Everyone stood and Pledged Allegiance to The Flag of The United States of America.
  - Adoption of the Agenda- Dr. Bonn requested items O-S be pulled from the agenda, as recommended by AZ Ombudsman Office, in order to provide more clarity on each item. Sharon Motioned to adopt the May 10<sup>th</sup> 2016 agenda, with the omission of items O-S. 2<sup>nd</sup> by Joncie Patterson. Motion carried 4-0.
- B. Approve Minutes
- Meeting Minutes April 5<sup>th</sup>, 2016 – Sharon Motioned to approve the April 5<sup>th</sup> meeting minutes 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.

**INFORMATION ITEMS**

C. BOARD MEMBER ACTIVITY REPORTS – N/A

D. SUPERINTENDENT’S REPORT

- Enrollment Update (115)- Down 2 from previous Board Meeting. We have a family moving to Texas.
- Educator of the Month- March, Sheila Oliver- Sheila was overwhelmingly nominated by both staff and students.
- 8<sup>th</sup> grade graduation will be held in the Elgin School Gym at 6:00 pm on Tuesday May 24<sup>th</sup>. Sonoita Elementary School District will provide cake, and the parents will provide food. Everyone is welcome to attend.
- Kindergarten graduation will be held in the Elgin School Gym at 1:30 pm on Wednesday May 25<sup>th</sup>. Everyone is welcome to attend.
- The 8<sup>th</sup> grade class will be going on their camp to Catalina Island Marine Institute next week.
- Audit Review is complete; The District had the same major audit finding it has had in previous years where the County Superintendents Office does not reconcile with the Treasurer. The Santa Cruz County Treasurer is working on implementing a new software system that will correct this yearly finding.
- Dr. Bonn expressed concern with the amount of time it has taken him to reply to all the community’s concerns. He doesn’t mind replying, but lately that is most of his day. He encourages community members to make an appointment to come to his office. Dr. Bonn stated he complies with Arizona Revised Statutes as required by law and advised the attendees not to be misled or misinformed with inaccurate information.
- Dr. Bonn clarified that Agendas and Board Minutes are not required to be posted on the school website. The school website cites where you can access Agendas and Board Minutes. However, The District is currently working on having Agendas and Board Minutes posted online per community request.

E. PUBLIC COMMENT –

Rita Yakobian: She was here to comment on items O-S, she will return when those items are on a future agenda.

Suzanne Jenkins: Shared her concerns on the lack of communication she has received from The Board. Thanked Dr. Bonn for his timely response to her emails.

David Woods: Shared his concerns regarding Elgin School's dropping enrollment. He feels some children at Elgin School have been negatively affected or done wrong. He also has concerns about "the finances".

Matt Parrilli: Mr. Parrilli wanted to know if there was money in the current budget for the positions. What the development schedule for the proposed budget is.

Dr. Bonn responded on the timeline for the proposed budget. It will be proposed at the next board meeting in June, the community has 10 day to comment before it is adopted on the July Board Meeting and uploaded to ADE. (A.R.S §15-905 (B), (D) & (E))

Gary Brown: Mr. Brown also commented on the timeline of the proposed budget and stated that the community has a period to respond. Mr. Brown suggested to The Board that they look at the Audit Report very closely. He also stated the Student Achievement Coach position is filled by a former TUSD employee.

Michelle Sebert: Mrs. Sebert stated she does not like the tension at Board Meeting; she too is a community member and taxpayer. She has taught at Elgin School for 23 years and stated it's not very motivating for teachers to come to work when there are community members threatening to "shut down the school". Mrs. Sebert stated we have an obligation as citizens of this community to provide a quality public education to each child. She also mentioned to the attendees to remember that we are required by law to meet the needs of ALL students.

David Daffern: Mr. Daffern stated he is new to this community and urges everyone to come together, remember these are your friends and neighbors. He too is concerned with the budgets and property taxes as every community taxpayer is, however he urges to "do unto others as you would have done unto you." He realizes there is a teacher shortage a lot of pressure and politics involved during this budget time; he is asking to "set the example".

Tami Cubillas: Mrs. Cubillas stated she too is a local community member and has been a local teacher for 12 years, she pointed out the hardships of being a teacher incurring large college debt. She asked the members of the audience to remember that this youth will be running our future and we have to prepare them. Mrs. Cubillas also thanked the members of The Board for their continued support of our teachers.

Board Clerk, Sharon McCully stated to the public that their questions and concerns would be answered. She also stated that being in a rural school in the 21<sup>st</sup> Century has its struggles but these kids deserve a first class education. She also thanked the community and attendees and stated that everyone is always welcome!

## **ACTION ITEMS**

- F. DISCUSS / ACTION TO APPROVE- Budget Revision #1- Sharon McCully motioned to approve Budget Revision #1. 2<sup>nd</sup> by Ian Tomlinson. Motion carried 4-0.
- G. DISCUSS / ACTION TO APPROVE – Educational Services Inc. (ESI) 2016/17 Contracted Services – Sharon McCully motioned to approve ESI for the 2016/27 School year. 2<sup>nd</sup> by Joncie Patterson. Motioned carried 4-0.
- H. DISCUSS / ACTION TO APPROVE – Cenpatico Specialty Services and Providers- Sharon McCully motioned to approve Cenpatico Specialty Services & its providers. 2<sup>nd</sup> by Kelly Bostock Motion carried 4-0. Dr. Bonn made commentary explaining the services provided. It will be more cost effective to use Cenpatico and its providers rather than hiring individuals or contract on an individual basis. Ian recommended we stay with a 1year contract. Kelly asked about different options of personnel within each service. Joncie asked about Speech Services. Dr. Bonn replied that we will be keeping our current Speech Therapist, but will use the other Cenpatico Services as required per individual IEP.

- I. DISCUSS / ACTION TO APPROVE Job Descriptions as follows: - Sharon McCully motioned to approve job descriptions as listed. 2<sup>nd</sup> by Ian Tomlinson. Motion carried 4-0. Dr. Bonn stated this was a recommendation by legal counsel, as many of Sonoita Elementary School District employees wear many hats, there needs to be a more defined description of each duty assigned to each employee. There will be a few more descriptions for next agenda to complete all job descriptions for The District.
- a. Administrative Assistant
  - b. Business Manager
  - c. Counselor
  - d. Custodial
  - e. Facilities Manager
  - f. Food Service Director
  - g. Food Service Cafeteria Worker, Lead
  - h. Grounds Maintenance
  - i. Payroll Clerk
  - j. Purchasing Clerk
  - k. Registrar
- J. DISCUSS / ACTION TO APPROVE Closing of Food Service Revolving Fund Account. – Sharon McCully motioned to approve closing the Food Service Bank Account. 2<sup>nd</sup> by Ian Tomlinson. Motion Carried 4-0.
- K. DISCUSS / ACTION TO APPROVE Infinite Visions, Tyler Technologies Data Access Agreement. Sharon McCully motioned to approve Infinite Visions, Tyler Technologies Data Access Agreement. 2<sup>nd</sup> by Ian Tomlinson. Motion carried 4-0.
- L. DISCUSS / ACTION TO APPROVE Assessment Testing Program Agreement- Galileo. - Sharon McCully motioned to approve Galileo assessment testing program. 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0. Dr. Bonn mentioned this program would replace the current STAR-testing program to better align with our current use of Beyond Textbooks.
- M. DISCUSS / ACTION TO APPROVE ASPIN/Mohave, Food Service – Sharon McCully motioned to approve ASPIN/Mohave 2<sup>nd</sup> by Joncie Patterson. Motion carried 4-0. Dr. Bonn explained the Procurement procedures in order for food service to look for other food service providers.
- N. DISCUSS / ACTION TO APPROVE Prepayment of The Trust Risk Retention, Health Insurance Premiums, Transportation, Workman’s Comp (paid to the Alliance), Tyler Technologies Schoolmaster & Infinite Visions, for the 2016-2017 School year as budget permits. - Sharon McCully motioned to approve prepayments of all listed 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.
- O. DISCUSS / ACTION TO APPROVE Pursuant to A.R.S §38-431.03 (A) 1: Personnel issues, The Governing Board will move into executive session to discuss agenda item (O). (P). (Q) and (R). – Item withdrawn.
- P. DISCUSS / ACTION TO APPROVE Accounts Payable Equalization Adjustment- (Executive Session)- Item withdrawn
- Q. DISCUSS / ACTION TO APPROVE Business Manager Negotiations – (Executive Session)- Item withdrawn
- R. DISCUSS / ACTION TO APPROVE Proposed Classified Salary Schedule –(Executive Session)-Item withdrawn
- S. DISCUSS / ACTION TO APPROVE Special Ed Paraprofessional Support Equalization Adjustment – (Executive Session)-Item withdrawn

**CONSENT AGENDA**- Sharon McCully asked members of The Board if anyone would like to pull any items for further discussion. There was no request. Sharon McCully motioned to approve all Consent Agenda items 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.

- A. Expense Vouchers 1022, 1023
- B. Policy Advisory Volume 28, Number 2.
- C. 2014-2015 Auditors Report
- D. Resignation/Non-Renewal of certified teacher/s,
  - a. Peter Chap, PE
  - b. Christine Wegner-Sadorf, Special Education
- E. Hire of Paraprofessional Alyson Weisel-Knickerbocker
- F. Hire of Certified Student Achievement Coach Lorinda Pierce
- G. Donation of Robotics Kit from Annette Koweek
- H. E-Rate Bid Award- NAU Education Technology Consortium 2016/2017 SY.
- I. Retention of 3<sup>rd</sup> Grade Student

**STUDY ITEMS**

N/A

**FUTURE AGENDA ITEMS**

Members of The Board requested June Board Meeting be changed to June 14, 2016 at regular time 5pm. All were in agreement.

Items to be added to next agenda:

Pulled items O-S.

Proposed Budget 2016/2017 SY

**ADJOURNMENT**

Ian Tomlinson motioned to adjourn 2<sup>nd</sup> by Joncie Patterson. Meeting adjourned at 6:11pm.