



**Sonoita Elementary School District #25**

**Elgin School**

23 Elgin Road

Elgin, Arizona 85611

(520) 455-5514 Fax (520) 455-5516

**Christopher Bonn Ed.D, Superintendent**

Melissa Paul, Administrative Secretary

SONOITA GOVERNING BOARD MEETING

Tuesday June 6<sup>th</sup> @ 5:00 PM

MINUTES

Board Attendance:

Mike Sweedo, President  
Sharon McCully, Clerk  
Kelly Bostock, Member  
Ginny Cosby, Member

District Attendance:

Christopher Bonn, Superintendent  
Isela Reyes, Business Manager

**OPENING**

- A. Call to Order – Mike Sweedo called the meeting to order at 5:00 pm.
- Pledge of Allegiance- All in attendance stood and pledged allegiance to The Flag of The United States of America.
  - Adoption of the Agenda- Mike Sweedo motioned to adopt the Agenda, 2<sup>nd</sup> by Ginny Cosby. Motion carried 4-0.
- B. Approve Minutes –
- Meeting Minutes May 9<sup>th</sup> 2017. - Mike Sweedo motioned to approve the May 9<sup>th</sup> 2017 minutes, 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.
  - Special Meeting Minutes May 12, 2017. – Mike Sweedo motioned to approve the May 12<sup>th</sup> special meeting minutes. 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.

**INFORMATION ITEMS**

- C. BOARD MEMBER ACTIVITY REPORTS – Kelly Bostock visited Vail School District to learn more about the Beyond Textbooks Parent Portal. She was impressed with the teacher incentive program where teachers post lesson plans and receive money for it. Dr. Bonn stated Elgin has a similar program attached to the teacher 301 projects.
- D. SUPERINTENDENT’S REPORT
- Educator of the Year- Terrell Harper- Voted by site based council. Mr. Harper is high energy, the kids and staff really like him. He has been a great addition to Elgin School.
  - Proposed Budget- Special Board Meeting for June 20, 2017. To comply state required dates. - Board chose to *Have the Special Proposed Budget Board Meeting on June 19 2017 at 5:00 pm*
  - Adopted Budget Due July 18, 2017. Must be Board adopted and uploaded to the sate by this date.
  - Projected 17/18 enrollment- currently 102 enrolled and projected for 109.
- E. PUBLIC COMMENT - None

**ACTION ITEMS**

- F. DISCUSS / ACTION TO APPROVE- Resignation of Fine Arts/Music Teacher. - Dr. Bonn stated she is looking for other opportunities. Mike Sweedo motioned to accept the resignation of the fine arts/music teacher. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.

- G. DISCUSS / ACTION TO APPROVE – Disposal of Obsolete or damaged equipment. – Dr. Bonn stated these are old non-usable equipment that is taking up storage space. Mike Sweedo motioned to dispose of obsolete items per procurement regulations. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.
- H. DISCUSS / ACTION TO APPROVE – Sole Source providers as follows: - Mike Sweedo motioned to approve sole source providers as listed. 2<sup>nd</sup> by Ginny Cosby. Motion carried 4-0.
- a. Sulphur Springs Valley Electric Coop. (SSVEC)
  - b. Beyond Textbooks
  - c. Visions/ Tyler Technologies
  - d. Aspin/Mohave (Food Service)
- I. DISCUSS / ACTION TO APPROVE – Prepayments of 17/18 agreements and renewals as budget allows. Mike Sweedo motioned to approve prepayment as budget allows for 17/18. 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.
- a. AASBO dues
  - b. Alliance for Workman’s Comp
  - c. ASBAIT/Meritain Insurance
  - d. Beyond Textbooks
  - e. CLM/Mealtime
  - f. PUHS
  - g. The Trust
  - h. Tyler Technologies
- J. DISCUSS / ACTION TO APPROVE – Rachel Lyman, SLP for 17/18 – 19/20 school year. (3 year term) – Mike Sweedo motioned to approve Rachel Lyman SLP for a 3-year term. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.
- K. DISCUSS / ACTION TO APPROVE- Short Term Disability Coverage for Superintendent as per contract. – Dr. Bonn stated STD coverage is part of his contract; the board has the option to add an addendum to his contract removing this coverage or purchase the coverage as an individual plan. Mike Sweedo motioned to purchase an individual plan for this year only and revisit the coverage at the time of Dr. Bonn’s contract renewal. 2<sup>nd</sup> by Ginny Cosby. Motion carried 4-0.
- L. DISCUSS / ACTION TO APPROVE- Policy Advisory Volume 29, Number 2. – Mike Sweedo motioned to approve ASBA Policy Advisory Vol. 29 #2. 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.
- M. DISCUSS / ACTION TO APPROVE – Allowing Superintendent’s discretion to continue employment of employees awaiting fingerprint clearance cards and background approval. – Dr. Bonn explained that fingerprint clearance cards have been taking longer than usual to process. This would allow the employee to continue working while awaiting the card. The employee would have to submit proof they have applied for a card or renewal card. Kelly Bostock asked about the liabilities if the card is not issued. Dr. Bonn said that would be and issue but he also has to consider not having a certified teacher in a classroom while awaiting the clearance card. Mike motioned to approve allowing Dr. Bonn, at his discretion, to allow employees continued employment while awaiting fingerprint clearance cards. 2<sup>nd</sup> by Ginny Cosby. Motion carried 4-0.
- N. DISCUSS / ACTION TO APPROVE –Retention of 3 students. – Dr. Bonn is not in favor of retention however; the parents requested retention. Mike Sweedo motioned to approve the retention of 3 students. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.
- O. DISCUSS / ACTION TO APPROVE – Changing July 4<sup>th</sup> Board Meeting to July 5<sup>th</sup>. - Discussion was made on alternate dates due to the Independence Day Holiday and compliance with budget submission date requirements. Mike Sweedo motioned to change July’s Board Meeting date to June 30 2017 at 5:00pm with a special board meeting on June 19 2017 at 5:00pm for Proposed Budget Discussions and Adoption. 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.

- P. DISCUSS / ACTION TO APPROVE - 1.06% Certified Instructional Staff Salary Increase. (SB1522)- Mike Sweedo motioned to approve the 1.06% Certified Salary increase as required by State. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.
- Q. DISCUSS / ACTION TO APPROVE – 17/18 Stipends as follows: - Mike Sweedo motioned to approve 17/18 stipends as listed. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.
- a. Athletic director
  - b. Cimi / 8<sup>th</sup> grade Advisors (2)
  - c. Nurse
  - d. Wellness Coordinator (reimbursed by ASBAIT)
  - e. Veterans Day Coordinator
- R. DISCUSS / ACTION TO APPROVE - Cenpatico Specialty Services and Providers. - Dr. Bonn stated these are Special Education Service providers. Mike Sweedo motioned to approve Cenpatico Specialty Service Providers for the 17/18 school year. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.
- S. DISCUSS / ACTION TO APPROVE – Phase 2 of Bagnall Broker Services. – Dr. Bonn stated this is the new broker service that is replacing CBIZ. Mike Sweedo motioned to approve phase 2 of Bagnall Broker Services. 2<sup>nd</sup> by Ginny Cosby. Motion carried 4-0.

**CONSENT AGENDA\*\*** - Mike Sweedo motioned to approve consent agenda as listed. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.

- T. Expense Vouchers- 1028, 1029
- U. Hire of Certified Teacher-

#### **STUDY ITEMS**

none

#### **FUTURE AGENDA ITEMS**

NOTE MEETING CHANGES:

*SPECIAL BOARD MEETING MONDAY JUNE 19 2017 AT 5:00 PM – PROPOSED BUDGET*

*REGULAR JULY BOARD MEETING MOVED TO JUNE 30 2017 AT 5:00 PM-ADOPTED BUDGET*

#### **ADJOURNMENT**

Mike Sweedo motioned to adjourn the meeting. 2<sup>nd</sup> by Kelly Bostock. Meeting was adjourned at 5:57 pm.