



**Sonoita Elementary School District #25**

**Elgin School**

23 Elgin Road

Elgin, Arizona 85611

(520) 455-5514 Fax (520) 455-5516

**Christopher Bonn Ed.D, Superintendent**

*Melissa Paul, Administrative Secretary*

REGULAR GOVERNING BOARD MEETING

Tuesday December 5, 2017 @ 5:00 PM

Elgin School Conference Room, Elgin School

MINUTES

BOARD ATTENDANCE:

Mike Sweedo, President

Sharon McCully, Clerk

Kelly Bostock, Member

Ginny Cosbey, Member

OPENING

DISTRICT ATTENDANCE:

Dr. Christopher Bonn, Superintendent

Isela Reyes, Business Manager

- A. Call to Order – Mike Sweedo called the meeting to order at 5:03 pm.
- Pledge of Allegiance – All in attendance stood and pledged allegiance to The Flag of The United States of America.
  - Adoption of the Agenda – Mike Sweedo motioned to adopt the 12/5/17 agenda. 2<sup>nd</sup> by Sharon McCully.
- B. Approve Minutes
- Meeting Minutes November 7, 2017 – Mike Sweedo motioned to approve the 11/7/17 minutes. Sharon McCully inquired about approving the Systems Think services, since they had already been scheduled before the approval. Dr. Bonn stated items under \$10,000.00 do not required board approval; it was more for their information. 2<sup>nd</sup> by Ginny Cosbey.

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS - None

D. SUPERINTENDENT'S REPORT

- Enrollment (116) – Dr. Bonn stated we are actually up to 119. We had 3 new students enroll today.
- Budget Update –Revision upload due to ADE 12/15/17. – Budget Revision requires an \$81,000 reduction.
- ASBA- BOLTS Conference Jan. 26, 2018 in Tucson. – If you are interested in attending this conference please contact Mrs. Etchart.
- Educator of the Month (Tami Cubillas)

E. PUBLIC COMMENT - None

ACTION ITEMS

- F. DISCUSS / ACTION TO APPROVE – FY 18/19 School Calendar – Mike Sweedo motioned to approve the 18/19 calendar. Kelly Bostock asked if the calendar had gone out to parents for feedback. Also noted a typo. Dr. Bonn stated the calendar had not gone out for parent feedback; there were only a few changes. Mike Sweedo motioned to approve the calendar with the correction. 2<sup>nd</sup> by Ginny Cosbey. Motion carried 4-0.

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G. DISCUSS / ACTION TO APPROVE – FY17/18 Revised Expenditure Budget. – Discussion made by Dr. Bonn, adopted expenditure budget requires a revision of \$81,000 reduction. Difference was in student count, K-3 & K-3 Reading counts, ELL(English language learner) and Special Education weighted counts. Mike Sweedo motioned to approve the FY18 Budget Revision. 2<sup>nd</sup> by Ginny Cosby. Motion carried 4-0.

H. DISCUSS / ACTION TO APPROVE- Extra Duty pay for Classified Staff and Non Teaching Professionals for Teaching professional development and training achievement projects. –Dr. Bonn explained this is a yearly optional project done by non-teaching staff. Their presentations then get uploaded to the district document library. Sharon McCully asked if the pay was a stipend. Dr. Bonn said yes it's for work above and beyond in the form of professional development. Mike Sweedo motioned to approve the classified extra duty pay. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.

I. DISCUSS / ACTION TO APPROVE – Certified Staff payment of Classroom Site fund Project 1<sup>st</sup>. semester. (Prop 301). – Dr. Bonn discussed this is Certified staff only based on their plan. Once all their goals are met they receive their payment. Mike Sweedo motioned to approve the 1<sup>st</sup> semester payment of the Classroom Site Fund money. 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.

J. DISCUSS / ACTION TO APPROVE – Replacement of Costco Capital One card with Costco Citi Card.- Mike Sweedo motioned to approve the replacement Costco Card. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.

K. DISCUSS / ACTION TO APPROVE – 2 STEM Grants awarded for Science lab robotics (\$1994.94) and Dremel 3D printer (\$1721.98) grand total award \$3,716.92. – Dr. Bonn discussed these two grants were applied for by Mrs. Koweek and Mrs. Daffern. Ginny Cosby asked what the costs associated with the 3D printer supplies were. Dr. Bonn stated about \$30 a spool. Mike Sweedo motioned to approve the grant awards. 2<sup>nd</sup> by Kelly Bostock. Motion carried 4-0.

~ Mike Sweedo motioned item L be discussed after consent agenda. All were in agreement.

L. DISCUSS / ACTION TO APPROVE – Superintendent's Evaluation- The Governing Board may vote to convene in Executive Session, which will not be open to Public, Regarding this item. Pursuant to A.R.S §38-431.03 (A) (1): Employment. –

Mike Sweedo motioned to go into executive session at 5:20 pm. All were in agreement.

Mike Sweedo motioned to go into regular session at 7:50 pm, and approve the Superintendent evaluation as discussed in executive session. 2<sup>nd</sup> by Ginny Cosby. Motion carried 4-0.

#### CONSENT AGENDA\*\*

Mike Sweedo motioned items M & N of consent agenda be approved. 2<sup>nd</sup> by Sharon McCully. Motion carried 4-0.

M. Expense Vouchers 1008, 1009

N. Psychologist- Machele Martinez, Ph.D.

#### STUDY ITEMS

Dr. Bonn stated that The Waters Foundation (Systems Think) would be here on January 9<sup>th</sup> 2018 for a study session at 4:00 pm to discuss their results.

#### FUTURE AGENDA ITEMS

~ Study session Waters Foundation.

#### ADJOURNMENT

Mike Sweedo motioned to adjourn the regular meeting. 2<sup>nd</sup> by Sharon McCully. Meeting was adjourned at 7:53 pm.