



**Sonoita Elementary School District #25**

**Elgin School**

23 Elgin Road

Elgin, Arizona 85611

(520) 455-5514 Fax (520) 455-5516

**Christopher Bonn Ed.D, Superintendent**

*Melissa Paul, Administrative Secretary*

SONOITA GOVERNING BOARD STUDY SESSION  
Tuesday March 6, 2018 @ 4:00 PM  
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

REGULAR GOVERNING BOARD MEETING  
Tuesday March 6, 2018 @ 5:00 PM

MINUTES

Board Attendance:

Mike Sweedo, President  
Sharon McCully, Clerk  
Kelly Bostock, Member  
Ginny Cosbey, Member  
Ian Tomlinson, Member

District Attendance:

Dr. Christopher Bonn, Superintendent  
Isela Reyes, Business Manager

4:00 PM- Mike Sweedo Called the study session to order at 4:00 pm

STUDY SESSION ~ BUDGET PROCESS, FUNDING, UNDERSTANDING SCHOOL BUDGET ~ PRESENTATION BY KEN MCGOVERN OF HEINFELD MEECH & CO. – Mr. McGovern presented a very detailed explanation of how the budget is created by districts. He went thru what forms are used and how those forms are created by the state.

OPENING – 5:00 pm – Mike Sweedo called the regular board meeting to order at 5:00 pm

A. Call to Order

- Pledge of Allegiance – All in attendance stood and pledged allegiance to The Flag of The United States of America.
- Adoption of the Agenda – Mike Sweedo motioned to adopt the agenda. 2<sup>nd</sup> by Sharon McCully. Motion carried 5-0.

B. Approve Minutes

- Meeting Minutes February 6, 2018 – Mike Sweedo motioned to approve the Feb. 6 minutes. Mrs. McCully had a question one item she 2<sup>nd</sup>. Explanation was given. 2<sup>nd</sup> by Ginny Cosbey. Motion carried 5-0.

INFORMATION ITEMS

C. BOARD MEMBER ACTIVITY REPORTS – Mrs. Ginny Cosbey attended the Elgin School spaghetti dinner. It was delightful; she enjoyed being served by the kids and their humor. She will be attending the Patagonia career fair.

D. SITE BASE COUNCIL- Presentation of Community and Student Survey Results – Megan Titche recommended to The Board that they review some areas of concern on the survey that needs to be addressed.

E. SUPERINTENDENT'S REPORT

- Budget Projections & Recommendations – Working on projections and contracts for next fiscal year.
- Enrollment (117)

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- Auditor General's FY 2017 District Spending Report
- Benefits RFP (due 4/2/18) – waiting for results of the bids. Dr. Bonn is projecting a 20% increase, but hopes it comes in at a lower rate.
- Educator of the Month- Linda Mott
- Students of the Month- Waylon Conover (K), Emma Goellner (8) -
- Presentation by Lynne Daffern- Library & Media- Mrs. Daffern explained the use of Kindles by the students. Kindles are available to be checked out and taken home. Mrs. Daffern has the ability to download books onto the Kindles, no games are uploaded, strictly books.

E. PUBLIC COMMENT

- ~ Mrs. Pierce invited The Board and community to the A+ site visit this Thursday March 8 at 8:00 am. She also thanked The Board for allowing her the opportunity to attend the Lead Now Academy at the Pima County Superintendent's Office. She attends the 1<sup>st</sup> Saturday of each month.
- ~ BJ Hinstala, voiced concerns regarding the plan to move 5<sup>th</sup> grade to the middle school. She is against firing the 5<sup>th</sup> grade teacher. She asked what can be done to avoid this.

ACTION ITEMS

- F. DISCUSS / ACTION TO APPROVE –Resignation of K. Arnett/ Facilities and Maintenance effective March 1 2018.- Mike Sweedo motioned to approve the resignation of K. Arnett. 2<sup>nd</sup> by Ian Tomlinson. Motion carried 5-0.
- G. DISCUSS / ACTION TO APPROVE –Resignation of D. Bowdon/ Title I Coordinator effective May 25 2018. – Mike Sweedo motioned to approve the resignation of D. Bowdon. 2<sup>nd</sup> by Ian Tomlinson. Motion carried 5-0.
- H. DISCUSS / ACTION TO APPROVE - Superintendent's Contingency reduction in force plan. - Mike Sweedo motioned to discuss Dr. Bonn's contingency plan. Ian Tomlinson requested to table item and requested other proposals with the accurate costs and what plan is best for the school and the kids. Only one plan was presented, the costs vs. savings were not presented. Dr. Bonn noted the timeline for certified contracts. Mike Sweedo motioned to table the item for a special board meeting on Monday March 12 2018. 2<sup>nd</sup> by Sharon McCully. Motion carried 5-0.
- I. DISCUSS / ACTION TO APPROVE – Non-Renewal of Teacher Retiree Contract. Pursuant to A.R.S. §38-341.03 (A)(1) personnel, the Board may vote to move into executive session to discuss the potential reduction of force (RIF) of a returned retiree teacher, unless the employee wishes to have the matter held in open session. If the employee requests that the matter be discussed in open session, it will be discussed in open session at this point on the agenda. - Mike Sweedo motioned to table item for Monday March 12 2018. 2<sup>nd</sup> by Sharon McCully. Motion carried 5-0.
- J. DISCUSS / ACTION TO APPROVE – Review and approval of Superintendent contract with legal recommendations. - The Governing Board may vote to convene in Executive Session pursuant to A.R.S § 38-431.03 (A) (1), Employment, unless the employee wishes to have the matter held in open session. If the employee requests that the matter be discussed in open session, it will be discussed in open session at this point on the agenda.- Mike Sweedo motioned to discuss item J in executive session. Ian Tomlinson requested more time to read over the contract. Contract was received Monday. He is requesting redline changes of the original. Dr. Bonn suggested going into executive session to further discuss the contract. Mike Sweedo motioned to move into executive session at 5:38 pm. 2<sup>nd</sup> by Sharon McCully.
- Mike Sweedo motioned to return into regular session at 6:22 pm. 2<sup>nd</sup> by Ginny Cosbey. Mike Sweedo motioned to Table item J until Monday March 12 at 5:00 pm. 2<sup>nd</sup> by Sharon McCully. Motion carried 5-0.
- K. DISCUSSION- 1<sup>ST</sup> Reading of Policy Advisory FEB 2018 Volume 30, number 1.- No Discussion 2<sup>nd</sup> Reading and adoption will be April 10 2018.

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- L. DISCUSS / ACTION TO APPROVE – Out of state travel of 8<sup>th</sup> grade students to Catalina Island Marine Institute (CIMI) May 14, 2018 – May 18, 2018. – Mike Sweedo motioned to approve out of state travel of 8<sup>th</sup> grade class. 2<sup>nd</sup> by Sharon McCully. Motion carried 5-0.
- M. DISCUSS / ACTION TO APPROVE – Out of state travel of 8<sup>th</sup> grade Advisors Annette Koweek & Darrold Terrell Harper to Catalina Island Marine Institute (CIMI) May 14, 2018 – May 18, 2018. – Mike Sweedo motioned to approve out of state travel of Mrs. Koweek and Mr Harper. 2<sup>nd</sup> by Ginny Cosby. Motion carried 5-0.
- N. DISCUSS / ACTION TO APPROVE – Out of state travel of Two middle school students and District Chaperone to participate in the National History Bee in Atlanta GA. (May 31 2018 – June 3 2018). – Mike Sweedo motioned to approve out of state travel of two students and Dr. Bonn will be the chaperone. 2<sup>nd</sup> by Ginny Cosby. Motion carried 5-0.
- O. DISCUSS / ACTION TO APPROVE- Out of Country travel of Dr. Bonn to Hermosillo, Sonora MX for robotics competition presentation. (Date TBD). – Dr. Bonn commented he has been working with a robotics company out of Hermosillo that has invited him to view high-level robotics. Ian asked when the presentation would be and how much would it cost. Dr. Bonn replied it would probably be over the summer and he would pay his own way. Ian said he would support the travel. Mike Sweedo motioned to approve the travel of Dr. Bonn to Hermosillo. 2<sup>nd</sup> by Ian Tomlinson. Motion carried 5-0.

#### CONSENT AGENDA\*\*

- Mike Sweedo motioned to approve items on the consent agenda. Ian Tomlinson requested item Q be pulled and tabled until after the March 12 board meeting. 2<sup>nd</sup> by Sharon McCully. Mike Sweedo motioned to approve item P. 2<sup>nd</sup> by Ginny Cosby. Motion carried 5-0.

P. Expense Vouchers 1015, 1016

Q. Rehire Certified Teachers: (see attached list)

#### STUDY ITEMS

Board has requested to meet with Site Base Council.

#### FUTURE AGENDA ITEMS

Site Base Council meeting review of survey results at 4pm Monday March12 2018.

Board Self Evaluations (April Meeting)

#### ADJOURNMENT

- Mike Sweedo motioned to adjourn the regular board meeting 2<sup>nd</sup> by Ian Tomlinson. Meeting was adjourned at 7:03 pm.