



*Sonoita Elementary School District
Elgin School
23 Elgin Rd
Elgin, AZ 85611
(520) 455-5514 Fax (520) 455-5516
Daniel R. Erickson, Superintendent*

SONOITA GOVERNING BOARD MEETING
TUESDAY, SEPTEMBER 3, 2024 @ 5:00 PM
ELGIN SCHOOL CONFERENCE ROOM, ELGIN SCHOOL

AGENDA

PURSUANT TO A.R.S. 38-431.02 NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD AND TO THE GENERAL PUBLIC THAT THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 GOVERNING BOARD WILL HOLD A REGULAR MEETING OPEN TO THE PUBLIC ON TUESDAY SEPTEMBER 3, 2024, BEGINNING AT 5:00 P.M., IN THE ELGIN SCHOOL CONFERENCE ROOM LOCATED AT 23 ELGIN ROAD, ELGIN, ARIZONA 85611.

THE GOVERNING BOARD OF THE SONOITA ELEMENTARY SCHOOL DISTRICT NO. 25 MAY, BY MOTION, RECESS INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING TO RECEIVE LEGAL ADVICE FROM THE BOARD'S ATTORNEY(S), EITHER IN PERSON OR VIA CONFERENCE CALL, ON ANY ITEM CONTAINED IN THIS AGENDA PURSUANT TO A.R.S. §38-431.03(A) (3).

OPENING

- A. Call to Order
 - Pledge of Allegiance
 - Adoption of the Agenda
- B. Approve Minutes
 - Regular Meeting Minutes, August 6, 2024

ACTION ITEM

- C. EXECUTIVE SESSION LEGAL COUNSEL - The Governing Board may vote to convene in executive session, pursuant to A.R.S. Section 38-431.03(A)(3), for the purpose of receiving legal consultation from the attorney of the public body regarding the alleged embezzlement of funds by the former Santa Cruz County Treasurer.

INFORMATION ITEMS

- D. BOARD MEMBER ACTIVITY REPORTS
- E. SUPERINTENDENT'S REPORT
 - Enrollment (120)
 - Sports
 - Rodeo
 - Calendar/Events
 - Budget Update ~ August 2024
 - Student Account/8th Grade Fund Activity ~ August 2024
 - Early Childhood Center

PUBLIC COMMENT

The Governing Board is prohibited by law from addressing topics which do not appear on the agenda.

The purpose of the "Call to the Public" section on the agenda is for the Governing Board to hear statements from Constituents. Response to statements will not be made at this meeting.

The person speaking shall observe the rule of propriety and refrain from slanderous remarks.

In order to ensure that each individual have an opportunity to address the Board, a two (2) minute time limit has been set for individual speakers. If considered necessary, this time limit can also be reduced to ensure that each individual has an opportunity to address the Board.

ACTION ITEMS

- F. DISCUSS / ACTION TO APPROVE – Retaining Aaron Brown of Cantelme & Brown, PLC to represent the district as legal counsel in the case of the alleged embezzlement of funds by the former Santa Cruz County Treasurer.
- G. DISCUSS / ACTION TO APPROVE – Letter to the Santa Cruz County Board of Supervisors. The Governing Board may vote to approve drafting a letter to the Santa Cruz County Board of Supervisors.
- H. DISCUSS / ACTION TO APPROVE – FY 24/25 First semester Middle School Treasurers – Josiah Kramer and Will Clouse.
- I. DISCUSS / ACTION TO APPROVE – FY 24/25 Fall Sports Coaches
~ Volleyball – Lacey Beyer, Head Coach and Megan Thomas, Assistant Coach
~ Football – Terrell Harper, Head Coach and Robert Kyrklund
~ Cross Country – Lindsey Beal, Head Coach and Jayci Whittington, Assistant Coach
- J. DISCUSS / ACTION TO APPROVE – Adding two Mentor Teacher Stipends for FY 24/25.
- K. DISCUSS / ACTION TO APPROVE – Staff Satisfaction Survey. The Governing Board may vote to approve the Staff Satisfaction Survey.
- L. DISCUSS / ACTION TO APPROVE – Rescheduling the November 5, 2024, Regular Board Meeting to an alternate November date.
- M. DISCUSS / ACTION TO APPROVE – Model Policies and Procedures 2024/2025: Volume 1 Suggested Updates. Second reading and possible adoption.
- Policy 3-107 – Fiscal Accounting and Financial Reporting
 - Procedure 3-301.A – Food Services – Nutrition
 - Procedure 3-203.A – Visitors—Prohibiting Disruptions
 - Policy 3-401 – Safety and Emergency Management
 - Procedure 3-401.F – Safety and Emergency Management—Community Notifications
 - Policy 4-101 – Board Authority to Employ
 - Procedure 4-101.A – Board Authority to Employ—Background Check
 - Policy 4-204 – Mandatory Reporting
 - Policy 5-217 – Graduation
 - Procedure 5-217.B – Graduation—Transfer Credits
 - Procedure 5-217.C – Graduation—Protections for Foster Care Students
 - Policy 5-303 – Student Records
 - Procedure 5-303.D – Student Records—Foster Care Students
 - Policy 5-105 – Open Enrollment
 - Policy 5-107 – Purple Star School Program
 - Procedure 5-216.A – Promotion and Retention of Students; Passing Grades—Standards and Processes
 - Policy 5-219 – Arizona Online Instruction
 - Procedure 5-219.A – Arizona Online Instruction—Assessment Protocol
 - Policy 5-305 – Student Code of Conduct
 - Procedure 5-303.D – Student Records—Foster Care Students
 - Policy 5-105 – Open Enrollment
 - Policy 5-107 – Purple Star School Program

- Procedure 5-216.A – Promotion and Retention of Students; Passing Grades—Standards and Processes
- Policy 5-219 – Arizona Online Instruction
- Procedure 5-219.A – Arizona Online Instruction—Assessment Protocol
- Policy 5-305 – Student Code of Conduct
- Policy 5-404 – Administration of Medicine
- Procedure 5-404.A – Administration of Medicine—Procedures for Administration

N. DISCUSS – Retention Stipends.

O. DISCUSS – FY26 Calendar feedback from August 27th Community Forum and Elgin Elementary School Advisory Committee Meeting. The Board may direct the Superintendent as to next steps.

P. DISCUSS – Student Attendance. The Superintendent will provide information regarding student attendance.

CONSENT AGENDA**

**A Board member may request any item listed under the consent agenda be removed from the consent agenda. If an item is removed from the consent agenda, it will be discussed and voted upon separately immediately following the consent agenda. Specific information regarding the matters being approved under the consent agenda is available in the Board packet and may be reviewed during normal business hours.

- Expense Vouchers - 1003, 1004, 1005, 1006
- Payroll Vouchers - 4, 5

STUDY ITEMS

- FY26 Employee Benefit Options

FUTURE AGENDA ITEMS

- Student Achievement
- Adding an additional administrative position ~ January 2025
- Alternate School Year Calendar
- Elgin Elementary Advisory Committee
- Retention Stipends

ADJOURNMENT

Information regarding the Governing Board's Agenda for the meeting may be obtained by calling 455-5514.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, QUALIFIED DISABLED INDIVIDUAL (S) WHO REQUIRE SPECIAL ACCOMMODATIONS MAY CONTACT DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING.

IF AN INDIVIDUAL WISHES TO HAVE AN INTERPRETER PRESENT AT A BOARD MEETING, THE PERSON MUST REQUEST AN INTERPRETER BY CONTACTING DANIEL ERICKSON OR HEIDI GONZALES AT 455-5514 AT LEAST 72 HOURS PRIOR TO THE SCHOOL BOARD MEETING."

Posted 9/02/2024 5:00 pm Sonoita Post Office and Elgin School

I, Heidi Gonzales, certify that this notice of public meeting, prepared pursuant to A.R.S. 38-431.02, was posted at Sonoita Post Office and Elgin School on the 2nd day of September 2024 at 5:00 pm.

/s/ 